

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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To all members of the Council

You are hereby summonsed to attend a meeting of the Wilberfoss Parish Council to be held at Wilberfoss Community Centre at 7.30 pm on **Thursday, 18th April 2024**. Please arrive promptly.

Sarah Wills

Clerk to the Council

PUBLIC QUESTION TIME: Up to 15 minutes will be allocated before the start of the meeting to invite residents to give their views and questions to the Parish Council on issues on this Agenda and, at the discretion of the Chairman, raise issues for future consideration. Members of the public may not take part in the Parish Council meeting itself unless invited to by the Chairman.

AGENDA

1. To accept apologies on behalf of absent members and consider any applications for the two vacancies that the Council can fill through co-option.
2. To record declarations of [pecuniary and non-pecuniary interest](#) by any member of the council in respect of the agenda items listed below. (*Members declaring interests should identify the agenda item and type of interest being declared*). In addition, to note dispensations given to any member of the Council in respect of the agenda items listed below.
3. To confirm the Minutes of the Wilberfoss Parish Council meeting held on the 21st March 2024.
4. ***Planning Matters***
 - 4.1 To receive an update on the progress of Planning Application 22/03091 | Siting of 15 holiday chalets | Land west of Southfield Farm, Hull Road, Wilberfoss.
 - 4.2 To receive notification of the outcome of Planning Application 24/00179/CLP | Certificate of Lawfulness for proposed siting of a mobile home for use ancillary to the main dwelling | Old West Farm, Old Green Lane, Wilberfoss.
 - 4.3 To consider any Planning Applications and receive notification of any approvals/refusals that have been received between the Agenda being set and the meeting taking place.
5. ***Ward Councillors' Reports for information:*** (*Items raised for discussion will appear on the Agenda for the next meeting*)
6. ***Urgent Decisions*** *To receive notification of any urgent decisions taken since the last meeting to include an approach the Parish Clerk has made to members of the Neighbourhood Watch Group and the report of a cold caller to Trading Standards.*
7. ***Progress Reports and to address any issues outstanding from previous meetings***
 - 7.1 To receive any update following the Clerk's continued speed activation signage enquiries.
 - 7.2 To receive any update from Cllr Veitch regarding the bridge painting contract.
 - 7.3 To receive an update following the site visit with the Countryside Access Officer, regarding the positioning of benches and picnic tables in communal areas in the village, and to consider any community feedback.

- 7.4 To consider community feedback following the Parish Council's notification of their desire to erect a bus shelter on Main Street.
- 7.5 To receive an update from Cllr Veitch regarding the drainage works programme on Becksie.
- 7.6 To receive an update on the 2023 Quarry Fund end of year reporting form and to seek a volunteer reserve panel member for the Quarry Fund annual meeting.
- 7.7 To receive an update following the Clerk's request for adhesive stickers on salt/grit bins.
- 8. ***Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street Lighting and Community Groups).***
 - 8.1 To receive notification of the East Riding of Yorkshire Council D-Day 80 Community Fund and consider suitable projects.
 - 8.2 To receive an appraisal from Cllrs Rains and Veitch, following their attendance at the East Riding of Yorkshire Council's Crime Prevention and Community Safety event.
- 9. ***Councillors' Reports and items for future Agendas – Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***
- 10. ***Administration Matters***
 - 10.1 Nothing the report at the time of setting the Agenda.
- 11. ***Finance (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at www.wilberfossparish.org.uk.)***
 - 11.1 The Clerk/RFO to seek Parish Council approval for the payment of any bills owing and to seek authority for the payment of the employees' salaries, together with the reimbursement of administration expenses incurred by employees (if any).
 - 11.2 To acknowledge the anticipated date for receipt of the first installation of the 2024-2025 Precept, which may not align with the payment of invoices for April. Consideration may need to be given to returning some funds from the Reserve Account to the Current Account
 - 11.3 To consider the updated 2024-2025 budget, prepared by the Clerk at the request of Cllr Veitch.
 - 11.4 To receive a reminder of May's meeting date and to receive an appraisal of the 3 meetings taking place that evening.
 - 11.5 To receive notification from the Clerk of the completion of the Annual Governance & Accountability Return and to receive notification of the end of the financial year actions.

Clerk/RFO